

ASANSOL ENGINEERING COLLEGE
Vivekananda Sarani, Kanyapur, Asansol – 5

IQAC

Ref No: AEC/IQAC/Dec 19/01

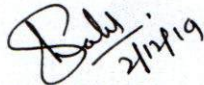
Date: 02/12/2019

NOTICE

All the members of IQAC are cordially invited to the IQAC meeting – at 12 pm on 20/12/2019 in Conference Room, AEC

Agenda:

1. Introductory and Opening of the meeting
2. To consider the proceedings of the last meeting held on 19th September 2019
3. To discuss on the various action taken reports
4. To review the R & D activity for the year 2018-19
5. To analyse the placement/Higher Education/Entrepreneurship status for year 2018-19
6. To discuss the progress of work done under NIRF or any other ranking agencies
7. Any other matter with permission of chairman


21/12/19

Dr. S. Haldar
Coordinator, IQAC

Coordinator, IQAC
Asansol Engineering College
Asansol - 713305



ASANSOL ENGINEERING COLLEGE

Vivekananda Sarani, Kanyapur, Asansol – 5

IQAC

ATTENDANCE SHEET

For Internal Quality Assurance Cell

Venue – Conference Room, AEC on 19.12.2019 at 12 p.m. onwards

SN	Name	Designation	Role	Signature
1	Prof. (Dr.) Partha Pratim Bhattacharya	Principal	Chairperson	
2	Dr. Debashis Sarkar	HoD, ME	Member (Teacher representative)	 19/12/2019
3	Dr. Monish Chatterjee	HoD, CSE	Member (Teacher representative)	 19.12.19.
4	Mr. Sambit Sundar Mondal	HoD, ECE	Member (Teacher representative)	
5	Dr. Rudra Pratap Singh	Asso. Prof., EE	Member (Teacher representative)	
6	Mr. Amit Kumar Rai	Asst. Prof., ECE	Member (Teacher representative)	 19/12/19
7	Mr. Robin Kumar Agarwal	Asst. Prof. BS & HU	Member (Teacher representative)	 19/12/19.
8	Mr. Taranjit Singh	MD	Member (Management)	 A
9	Dr. Gourisankar Panda	Registrar	Member (Administration)	 19.12.19
10	Mrs. Debika Chatterjee	TPO	Member (Administration)	 Debika Chatterjee
11	Mr. Tarunava Ghosh	Accountant	Member (Administration)	 19/12/2019

12	Dr. Sudip Banerjee	Doctor, HLG Hospital	Member (Society)	Sudip Banerjee
13	Ms. Priyanka Maji		Member (Student)	Priyanka Maji 19/12/19
14	Mr. Kunal Mukherjee	Manager, Gainwell	Member (Alumni)	A
15	Mr. Partha Sarkar	East. Region AIP Head, TCS	Member (Employer)	A
16	Mr. Rajesh Trivedi		Member (Parent)	Rajesh Trivedi 19/12/19
17	Dr. S. Halder	HOD, BS & HU	Coordinator	S. Halder 19/12/19



ASANSOL ENGINEERING COLLEGE

AICTE Approved; MAKAUT Affiliated; UGC (2f) Recognised
Kanyapur, Vivekananda Sarani, Asansol
Pashchim Bardhaman, WB, PIN - 713 305

Ref. No.: AEC/IQAC/Dec – 19/2

Minutes

IQAC

Date: 20th December 2019 (12 PM onwards)

Venue: Conference, AEC

Notice of Meeting: Circulated among members on 2nd December 2019 by IQAC - Coordinator

Members Present

Prof. (Dr.) P. P. Bhattacharya	Principal, AEC	Chairperson
Dr. D. Sarkar	HoD, ME	Member (Teacher representative)
Dr. M. Chatterjee	HoD, CSE	Member (Teacher representative)
Mr. S. S. Mondal	HoD, ECE	Member (Teacher representative)
Dr. R. P. Singh	Asso. Prof., EE	Member (Teacher representative)
Mr. A. K. Rai	AP, ECE	Member (Teacher representative)
Mr. R. K. Agarwal	AP, BS&HU	Member (Teacher representative)
Dr. G. S. Panda	Registrar	Member (Administration)
Mrs. D. Chatterjee	TPO	Member (Administration)
Mr. T. Ghosh	Accountant	Member (Administration)
Dr. S. Banerjee	MD, HLG Hospital	Member (Local Society)
Ms. P Maji		Member (Student)
Mr. R. Trivedi		Member (Parent)
Dr. S. Haldar	HOD (BS & HU)	Co-ordinator

Members Absent

Mr. T. Singh	MD	Member (Management)
Mr. K. Mukherjee	Manager, Gainwell	Member (Alumni)
Mr. P. Sarkar	E. Region AIP Head, TCS	Member (Stake Holder)

Agenda 1) Introductory and opening of the meeting:

Resolution 1.a) The Chairperson called the meeting in order.

Resolution 1.b) The Chairperson apprised the presence of all the members of the house.

Agenda 2) To consider the proceedings of the last meeting:

Resolution 2) IQAC considered the proceedings of the last meeting of the IQAC held on 19th September 2019 at Conference Room, AEC, copy of the proceedings had been circulated to all members (*Annexure 1*). IQAC confirms the minutes.

Agenda 3) To discuss on the various action taken reports:

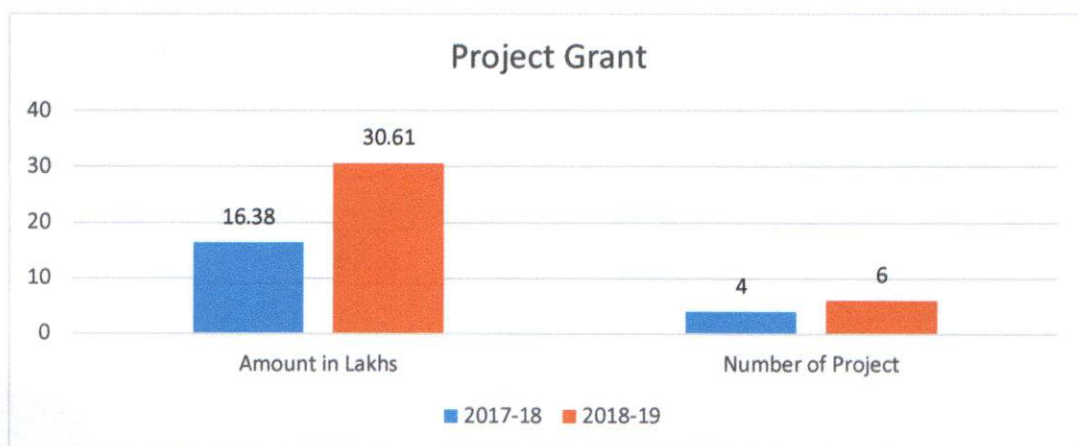
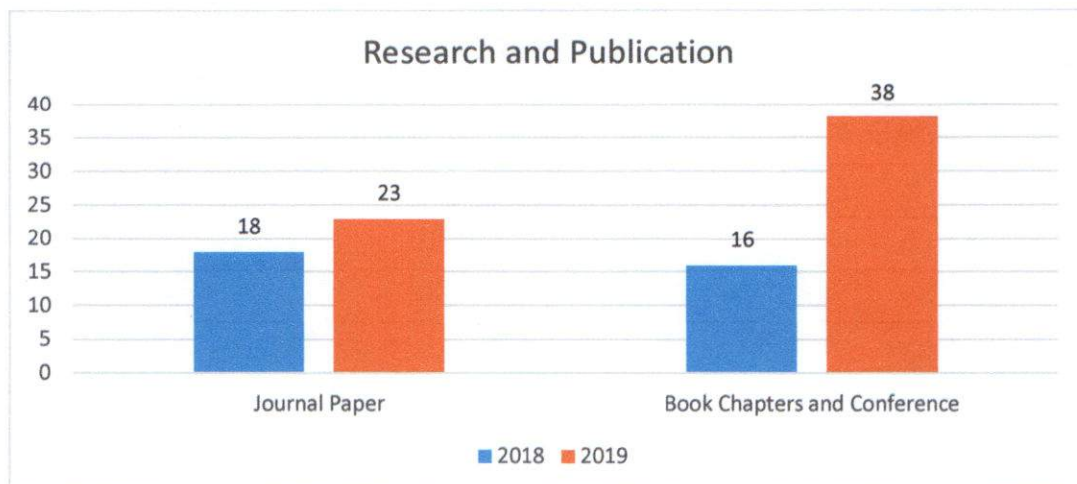
Resolution 3) Action taken report on the suggestion made in the earlier meeting held on 19.09.19 was presented and committee approved the report.

Item No.	Agenda	Resolution	Action Taken
1	To discuss the curricular planning and implementation	Re-alignment of Intakes in Programs: As per the ongoing demand of CSE, the intake may be increase to 180 while the intake in ME could reduce from 120 to 60. There is also a requirement of re-alignment in the seats in IT where the intake could increase from 90 to 120 whereas the intake in AEIE and CE can reduce to 30 from 60.	BoG held on 30.11.2019 approved the alternation in intakes and resolved the same.
2	To discuss the curricular planning and implementation	Launching of CSBS program: As per the increasing demands of CSE, it is quite desirable to add the contemporary program like CSBS with 30 seat capacity in the institution.	BoG held on 30.11.2019 approved the alternation in intakes and resolved the same.
3	To review the Value - Added Courses planned by all the departments	The departments were asked to submit ATR with respect to VAC executed in the next IQAC meet.	All the departments informed about the status of VAC.

4	To review the requirements of facilities	The committee reviewed the reports on feedback on facilities. IQAC shown its satisfaction on it. Following actions were strictly recommended by IQAC	All necessary actions suggested by the IQAC was taken and completed.
5	To discuss about the Extra Curricular, Co-Curricular, Social Services, extension and Student Club activities	The IQAC suggested to work on the area of awareness about Education for Girls, Financial Literacy for the children, Computer Literacy among needy etc	It was noted that the NSS team was started working on the suggested area to execute in coming year.
6	To review the FDP/International Seminar/National Seminar Workshop organised by the institute	IQAC suggested R&D committee to take more initiatives wrt the area of thrust so that a greater number of publications can be done in those segments.	R&D committee started to work on the suggested area.
5	To discuss about Academic and Administrative Audit (AAA)	AAA for AY 2018-19 were instructed to conduct and reports for the same were asked to submit in the next IQAC meeting.	Academic and Administrative audit were done successfully. All the important noting and suggestions were annexed (<i>Annexure – 2</i>) in this regard.
6	To discuss the progress of work done under NIRF or any other ranking agencies	A team had been created to work on the NIRF ranking procedure. IQAC suggested to expedite the process. It was also suggested to provide an ATR in this regard in next meeting of IQAC.	All the departments were instructed to provide the necessary data to NIRF team. The data thus provided were found being ready to put in the NIRF portal once it is allowed to do so.

Agenda 4) To review the R & D activity for the year 2018-19

Resolution 4) The R & D committee had presented the reports which was found satisfactory. (*Annexure – 3*)



5 faculty members has completed their Ph.D. in the year 2018-19.

R&D Committee were asked to take more initiatives so that number of publications, patent and faculty enrolment in PhD can be increased. An ATR is expected in this regard in the next meeting.

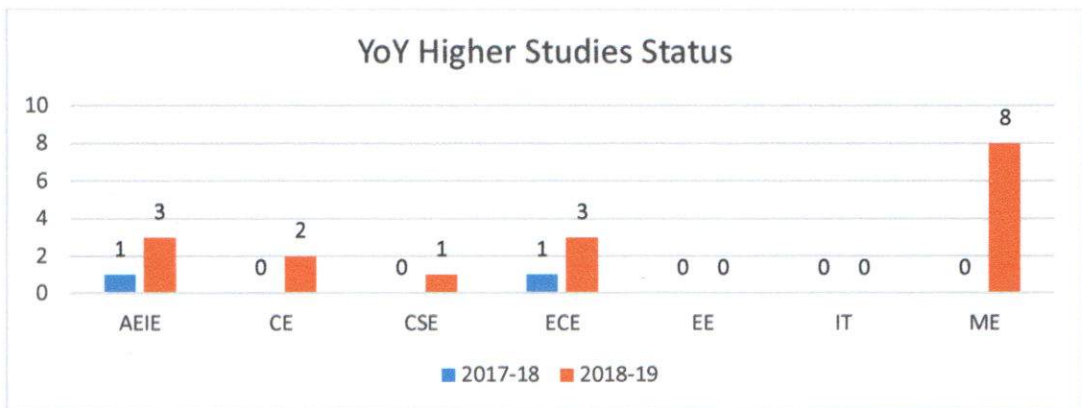
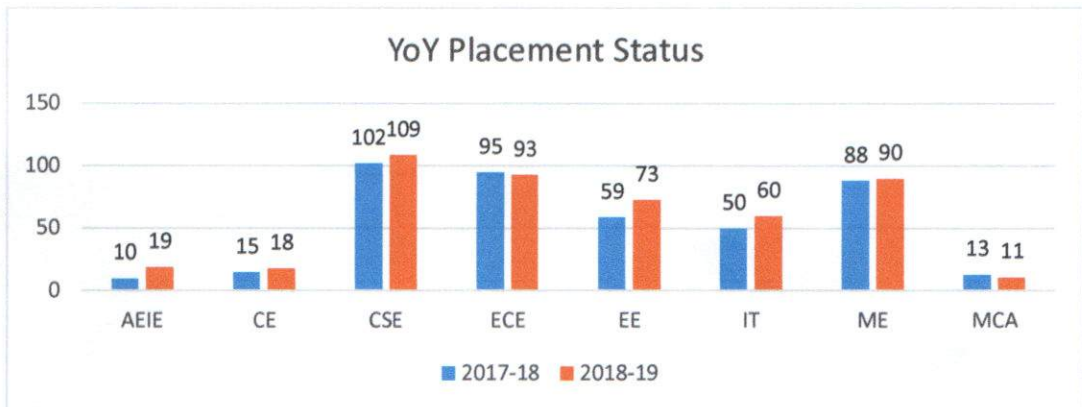
Agenda 5) To analyse the placement/Higher Education/Entrepreneurship status for year 2018-19

Resolution 5) Following activities were done for the career counselling of the students:

Activities	Number of students attended / participated
Seminar on "Career Talk"	75
Workshop on "Ability to improve Interpersonal Skills"	45
A workshop on "Program on Research Activities and Professional Skills in Abroad"	65
Seminar Organized on "Work Culture and Ethics in Industry"	35
Grooming workshop on "Awareness of the relationship between work and learning"	75
One day Seminar on "Path for GATE" organized by Department of CSE on 20.08.2018"	80
One day Seminar on "How to crack GATE 2019" organized by Department of ECE on 21.08.2018"	59
One day Seminar on "How to crack GATE 2019" organized by Department of IT on 21.08.2018"	83
"GATE Exam Tutorial Classes" organized by Department from IT on 10.09.2018	75

"GATE Exam Tutorial Classes" organized by Department from CSE on 10.09.2018	65
"GATE Exam Tutorial Classes" organized by Department from ECE on 26.09.2018	54
"GATE Preparatory Classes" organized by Department from CSE on 26.09.2018	75
GATE Practice Classes organized by Department from ECE on 28.09.2018	70
One day Seminar on "How to Prepare Data Structure using C for GATE examination" organized by Department of IT on 01.10.2018	45

Year	2018-19					
Dept	Total Student	Total Placed	Higher Studies	Entrepreneurship	Others	Placement (%)
AEIE	22	19	3	0	0	86.36%
CE	29	18	2	1	8	62.07%
CSE	135	109	1	0	25	80.74%
ECE	130	93	3	1	33	71.54%
EE	105	73	0	0	32	69.52%
IT	75	60	0	0	15	80.00%
ME	147	90	8	0	49	61.22%
MCA	13	11	0	1	1	84.62%
M.TECH (ECE)	1	0	0	0	1	0%
M.TECH (EE)	1	0	0	0	1	0%
Total	658	473	17	3	165	71.88%



Overall, 71.88% placement was found. IQAC shown its satisfaction about the placement statistics.

In comparison to last academic year, number of students opted for higher studies increases to 17 from 2.

The IQAC advised to conduct awareness program wrt fellowship/scholarship to study in reputed institutions world-wide.

Agenda 6) To discuss the progress of work done under NIRF or any other ranking agencies

Resolution 6) The committee shown satisfaction on the activities of NIRF team. An ATR showing filled format of NIRF was asked to submit in the next meeting.

Chairperson gave special thanks regarding activity of the students and overall progress of the college even in the ongoing pandemic situation. As there were no other points for discussion, the meeting was adjourned with vote of thanks.


Chairperson

