

**ASANSOL ENGINEERING COLLEGE**  
**Vivekananda Sarani, Kanyapur, Asansol – 5**

**IQAC**

Ref No: AEC/IQAC/Dec 20/01

Date: 06/12/2020

**NOTICE**

All the members of IQAC are cordially invited to the IQAC meeting – at 12 pm on 19/12/2020 through a Zoom link.

**Agenda:**

1. Introductory and Opening of the meeting
2. To consider the proceedings of the last meeting held on 22<sup>nd</sup> September 2020
3. To discuss on the various action taken reports
4. To discuss about the elongated semester due to pandemic
5. To analyse the results of even sem 2020
6. To review the R & D activity for the year 2019-20
7. To analyse the admission status (2020-21)
8. To analyse the placement/Higher Education/Entrepreneurship status for year 2019-20
9. To discuss on Academic and Administrative Audit
10. To discuss the progress of work done under NIRF or any other ranking agencies
11. Any other matter with permission of chairman

**Note: Link for the meeting-**

Asansol Engineering College is inviting you to a scheduled Zoom meeting.

Topic: IQAC Meeting

Time: December 19, 2020 12:00 PM India

Join Zoom Meeting

<https://us05web.zoom.us/j/83917140045?pwd=RWQwaXVRalMvZGZNSnd5Q1pXWHFTdz09>

Meeting ID: 839 1714 0045

Passcode: 161220



**Dr. S. Haldar**

**Coordinator, IQAC**

**Coordinator, IQAC**

**Asansol Engineering College**

**Asansol - 713305**



# ASANSOL ENGINEERING COLLEGE

Vivekananda Sarani, Kanyapur, Asansol – 5

## IQAC

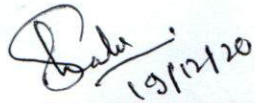
### ATTENDANCE SHEET

*For Internal Quality Assurance Cell*

*Venue – Conference Room, AEC on 19.12.2020 at 12 p.m. onwards*

SN	Name	Designation	Role	Signature*
1	Prof. (Dr.) Partha Pratim Bhattacharya	Principal	Chairperson	Present
2	Dr. Debashis Sarkar	HoD, ME	Member (Teacher representative)	Present
3	Dr. Monish Chatterjee	HoD, CSE	Member (Teacher representative)	Present
4	Mr. Sambit Sundar Mondal	HoD, ECE	Member (Teacher representative)	Present
5	Dr. Rudra Pratap Singh	Asso. Prof., EE	Member (Teacher representative)	Present
6	Mr. Amit Kumar Rai	Asst. Prof., ECE	Member (Teacher representative)	Present
7	Mr. Robin Kumar Agarwal	Asst. Prof. BS & HU	Member (Teacher representative)	Present
8	Mr. Taranjit Singh	MD	Member (Management)	Present
9	Dr. Gourisankar Panda	Registrar	Member (Administration)	Present
10	Mrs. Debika Chatterjee	TPO	Member (Administration)	Present
11	Mr. Tarunava Ghosh	Accountant	Member (Administration)	Present
12	Dr. Sudip Banerjee	Doctor, HLG Hospital	Member (Society)	Present
13	Mr. Ronit Banerjee		Member (Student)	Present
14	Mr. Kunal Mukherjee	Manager, Gainwell	Member (Alumni)	Present
15	Mr. Partha Sarkar	East. Region AIP Head, TCS	Member (Employer)	Present
16	Mr. Saiket Chatterjee		Member (Parent)	Present
17	Dr. S. Haldar	HOD, BS & HU	Coordinator	Present

\*The meeting was held online through Zoom Link hence the IQAC Coordinator certified the attendance of the committee members.

  
19/12/20  
**Coordinator, IQAC**  
Asansol Engineering College  
Asansol - 713305



# ASANSOL ENGINEERING COLLEGE

AICTE Approved, MAKAUT Affiliated; UGC (2f) Recognised  
Kanyapur, Vivekananda Sarani, Asansol  
Pashchim Bardhaman, WB, PIN - 713 305

Ref. No.: AEC/IQAC/Dec – 20/2

## Minutes

### **IQAC**

*Date: 19<sup>th</sup> December 2020 (12 PM onwards)*

*Venue: Zoom Meet*

*Notice of Meeting: Circulated the link of the meeting among members through mail on 6<sup>th</sup> December 2020 by IQAC Coordinator*

### **Members Present**

Prof. (Dr.) P. P. Bhattacharya	Principal, AEC	Chairperson
Dr. D. Sarkar	HoD, ME	Member (Teacher representative)
Dr. M. Chatterjee	HoD, CSE	Member (Teacher representative)
Mr. S. S. Mondal	HoD, ECE	Member (Teacher representative)
Dr. R. P. Singh	Asso. Prof. EE	Member (Teacher representative)
Mr. A. K. Rai	Asst. Prof., ECE	Member (Teacher representative)
Mr. R. K. Agarwal	Asst. Prof., BS&HU	Member (Teacher representative)
Mr. T. Singh	MD	Member (Management)
Dr. G. S. Panda	Registrar	Member (Administration)
Mrs. D. Chatterjee	TPO	Member (Administration)
Mr. T. Ghosh	Accountant	Member (Administration)
Dr. S. Banerjee	MD, HLG Hospital	Member (Society)
Mr. R. Banerjee		Member (Student)
Mr. K. Mukherjee	Manager, Gainwell	Member (Alumni)
Mr. P. Sarkar	E. Region AIP Head, TCS	Member (Stake Holder)
Mr. S. Chatterjee		Member (Parent)
Dr. S. Halder	HOD (BS & HU)	Co-ordinator

### **Agenda 1) Introductory and opening of the meeting:**

Resolution 1.a) The Chairperson called the meeting in order.

Resolution 1.b) The Chairperson apprised the presence of all the members of the house.

**Agenda 2) To consider the proceedings of the last meeting:**

Resolution 2) IQAC considered the proceedings of the last meeting of the IQAC held on 22<sup>nd</sup> September 2020 at through Zoom Link, copy of the proceedings had been circulated to all members (*Annexure 1*). IQAC confirms the minutes.

**Agenda 3) To discuss on the various action taken reports:**

Resolution 3) Action taken report on the suggestion made in the earlier meeting held on 22.09.20 was presented and committee approved the report.

Item No.	Agenda	Resolution	Action Taken
1	To review the requirements of facilities	Books must be distributed by sending through post or reaching to the doorstep of students.	'Library on Wheel' was conducted as an action taken by Library committee is annexed ( <i>Annexure -2</i> )
2	To review the requirements of facilities	Speed up of creating the repository of video lectures as per the SOP prescribed and approved.	Video Lecture Committee presented the numbers of video lectures made for all the courses. IQAC shown its deep satisfaction in this matter.
3	To review the alumni activity, conduction of alumni meet	During last 4 months, more than 20 Alumni were taken the expert lecture in online mode. IQAC appraised the efforts and suggested to continue with the same procedure wrt alumni. ATR was demanded in the next meeting.	It was noted that satisfactory actions were taken in this regard.
4	To analyse the best practice developed by the institute	<p>IQAC suggested two best practices which were in practice for the institution for many years.</p> <p>a) Career guidance and its impact on quality placement b) Community development initiatives</p>	Positive actions were taken in this regard. IQAC shown its satisfaction in this. IQAC also suggested to carry on the various activities so that the said two area could represent the best

		IQAC asked for the ATR in this regard to submit in the next meeting.	practices of the institution.
5	To discuss about Academic and Administrative Audit (AAA)	<p>IQAC asked to conduct AAA for AY 2019-20 and reports for the same were asked to submit in the next IQAC meeting.</p> <p>Suggestions made in the AAA for AY 2018-19 and the respective ATRs were also asked to submit in the next meeting.</p>	<p>Suggestion for AAA-2018-19 and action taken reports were annexed (<i>Annexure – 3</i>)</p> <p>AAA for AY 2019-20 were done. All the necessary observations and suggestions were found. (<i>Annexure – 4</i>)</p>
6	To discuss the progress of work done under NIRF or any other ranking agencies	<p>A team had been created to work on the NIRF ranking procedure.</p> <p>IQAC suggested to expedite the process. It was also suggested to provide an ATR in this regard in next meeting of IQAC.</p>	<p>All the departments were instructed to provide the necessary data to NIRF team. The data thus provided were found being ready to put in the NIRF portal once it is allowed to do so.</p>

**Agenda 4) To discuss about the elongated semester due to pandemic:**

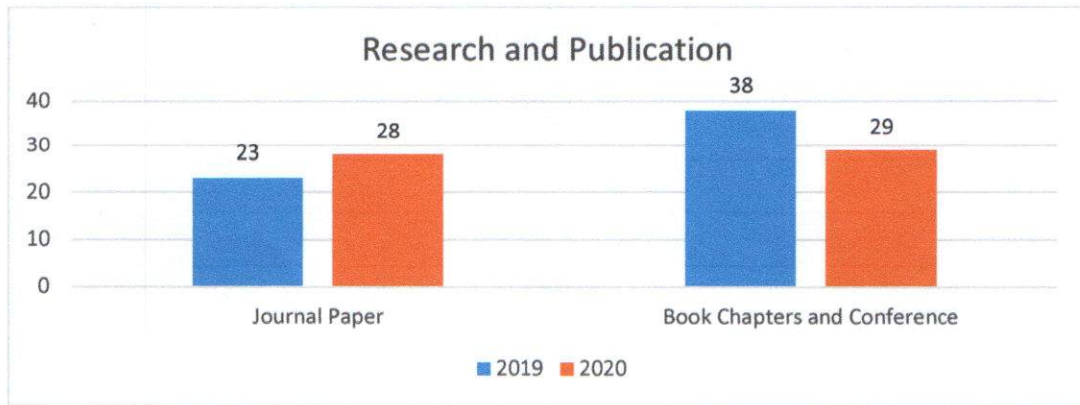
Resolution 4) IQAC has asked the departments to engage the students in skill development exercises so that the time period in the elongated semesters can be utilized in optimum. The committee also asked the provide extra time hours for doubt clearing of the students because of online classes.

**Agenda 5) To analyse the results of even sem 2020:**

Resolution 5) IQAC shown its satisfaction on the results produced by all the departments. (*Annexure 3*)

**Agenda 6) To review the R & D activity for the year 2019-20:**

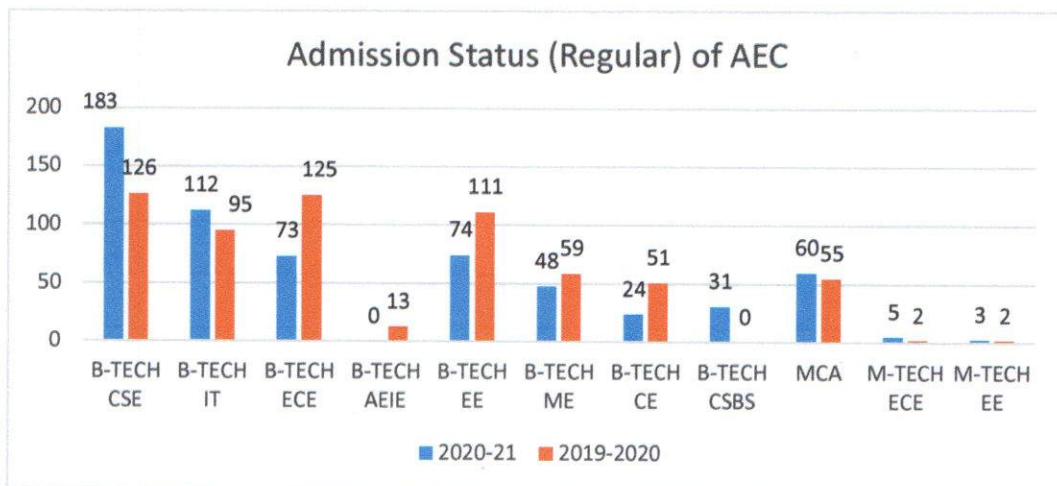
Resolution 6) The R & D committee had presented the reports which was found satisfactory. (*Annexure 4*)

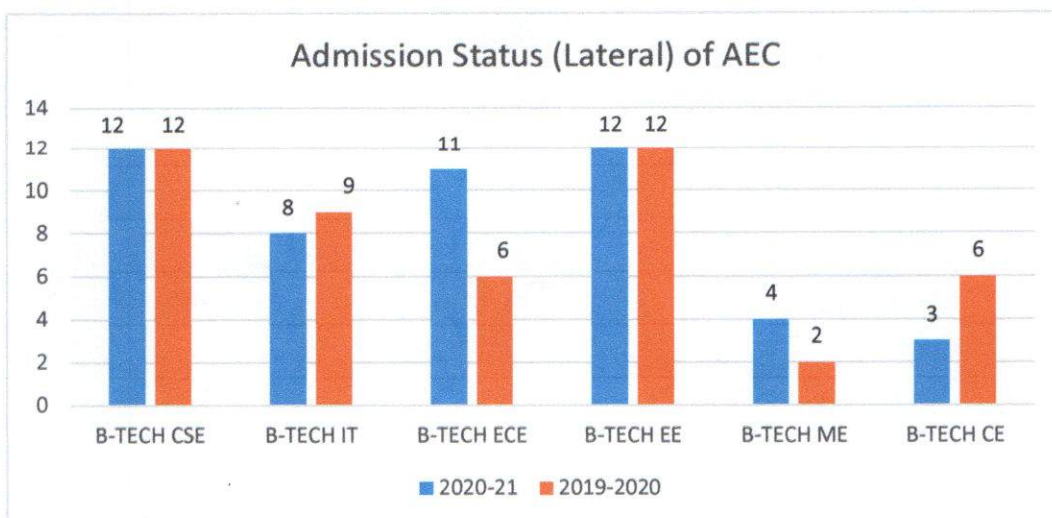


8 Faculty members has completed their Ph.D. in the year of 2019-20.  
1 patent were reported in the year 2020.

R&D Committee were asked to take more initiatives so that number of publications, patent and faculty enrolment in PhD can be increased. It was suggested to work on Patent filling by the faculty members and hence R&D committee were advised to take more initiative in this regard. An ATR is expected in this regard in the next meeting.

**Agenda 7) To analyse the admission status (2020-21):**  
Resolution 7)





- Total of 613 students taken admission in the year 2020 – 21 which is 78.99% of intake (Regular + TFW). In the year 2019-20 the admission was 82.35%.
- Increase in seat in CSE has resulted quite positive and at par with the expectation.
- Admission in IT and MCA has effectively increased.
- Significant fall were observed in the admission number of AEIE and ME on yoy basis.
- Admission of lateral students marginally increases from 47 to 50 in the year 2020-21.

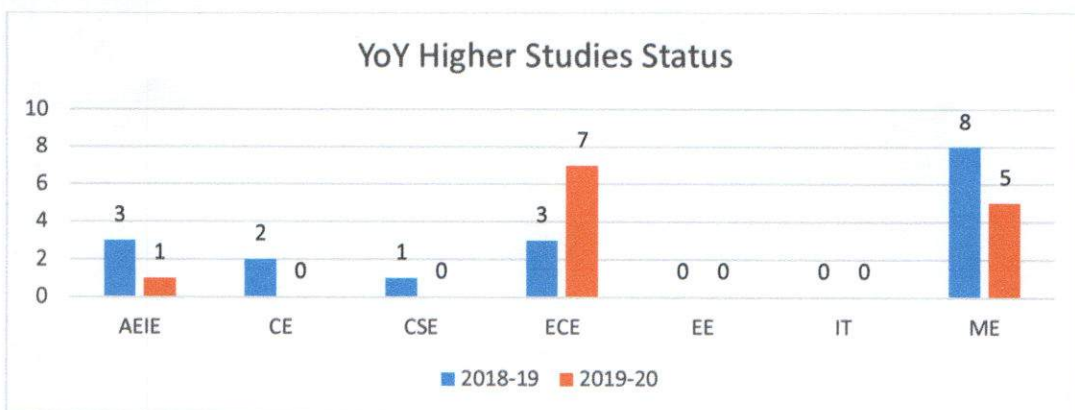
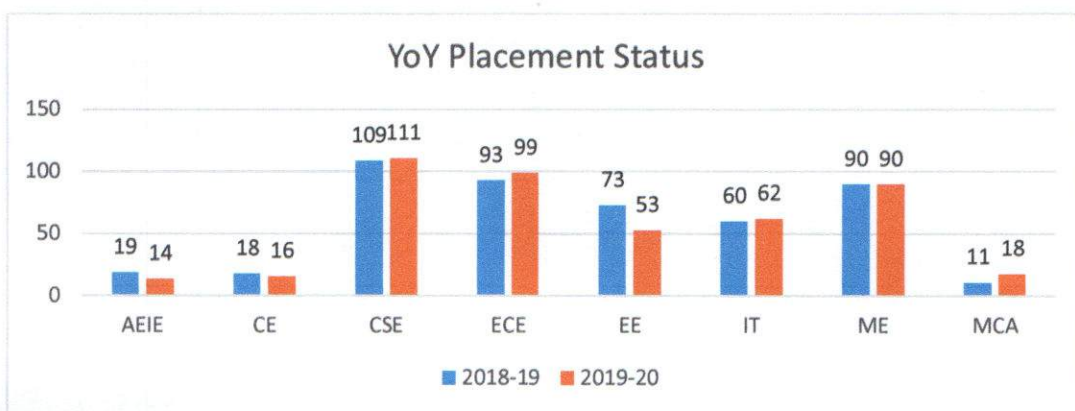
The IQAC expressed its satisfaction to the overall admission numbers.

**Agenda 8) To analyse the placement/Higher Education/Entrepreneurship status for year 2019-20:**

Resolution 8) Following activities were done for the career counselling of the students:

Activities	Number of students attended / participated
Workshop on "Carrier Vision"	75
Seminar on "Developing Interpersonal Skills"	65
Workshop on "Way for upcoming placement drive"	80
Webinar on " Impact of Covid 19" on Global economy"	97
One day Seminar on "How to crack GATE 2021 organized by Department of IT on 19.08.2019"	75
One day Seminar on "How to crack GATE 2021 organized by Department of CSE on 20.08.2019"	73
One day Seminar on "How to crack GATE 2021 organized by Department of ECE on 21.08.2019"	75
GATE Exam Tutorial Classes organized by Department from IT on 28.08.2019	78
GATE Exam Tutorial Classes organized by Department from CSE on 03.09.2019	67
GATE Exam Tutorial Classes organized by Department from ECE on 04.09.2019	65
GATE Preparatory Classes organized by Department from CSE on 12.09.2019	74

Year	2019-20					
Dept	Total Student	Total Placed	Higher Studies	Entrepreneurship	Others	Placement (%)
AEIE	15	14	1	0	0	93.33%
CE	25	16	0	0	9	64.00%
CSE	137	111	0	0	26	81.02%
ECE	135	99	7	2	27	73.33%
EE	115	53	0	0	62	46.09%
IT	79	62	0	0	17	78.48%
ME	148	90	5	0	53	60.81%
MCA	35	18	0	0	17	51.43%
M.TECH (ECE)	1	0	0	0	1	0%
M.TECH (EE)	1	0	0	0	1	0%
<b>Total</b>	<b>691</b>	<b>463</b>	<b>13</b>	<b>2</b>	<b>213</b>	<b>67%</b>



Overall, 67% placement was found. IQAC shown its satisfaction about the placement statistics. In comparison to last academic year, number of students opted for higher studies decreases to 13 from 17.

The IQAC advised to conduct awareness program wrt fellowship/scholarship to study in reputed institutions world-wide.



**Agenda 9) To discuss about Academic and Administrative Audit (AAA)**

Resolution 9) The committee has observed the reports of AAA for AY 2019-20. All the suggestions made in the Audit reports were discussed and necessary actions for the same were proposed to be implemented in the AY 2020-21.

**Agenda 10) To discuss the progress of work done under NIRF or any other ranking agencies:**

Resolution 10) The committee shown satisfaction on the activities of NIRF team. An ATR showing filled format of NIRF was asked to submit in the next meeting.

Chairperson gave special thanks regarding activity of the students and overall progress of the college even in the ongoing pandemic situation. As there were no other points for discussion, the meeting was adjourned with vote of thanks.



**Chairperson**

