

# ASANSOL ENGINEERING COLLEGE

Vivekananda Sarani, Kanyapur, Asansol – 5

## IQAC

Ref No: AEC/IQAC/June 21/01

Date: 02/06/2021

## NOTICE

All the members of IQAC are cordially invited to the IQAC meeting – at 12 pm on 21/06/2021 through a Zoom link.

### Agenda:

1. Introductory and Opening of the meeting
2. To consider the proceedings of the last meeting held on 01<sup>st</sup> March 2021
3. To discuss on the various action taken reports
4. To discuss about the progress of Mass Vaccination Drive for Covid 19
5. To discuss the curricular planning and implementation
6. To analyse the feedback for facilities
7. To analyse the feedback from different stakeholder for Course Curriculum
8. To analyse the results of odd sem 2020
9. To discuss about the proposals of Conference/FDP/Seminar/Workshop organised by the departments/institute for the forthcoming academic year
10. To analyse the performance of all Statutory and Non-Statutory Committee
11. To analyse the best practice developed by the institute
12. To discuss about the NIRF and other ranking
13. To discuss about the NBA Accreditation
14. Any other matter with permission of chairman

### Note: Link for the meeting-

Asansol Engineering College is inviting you to a scheduled Zoom meeting.

Topic: IQAC Meeting

Time: June 20, 2021 12:00 PM India

Join Zoom Meeting

<https://us05web.zoom.us/j/83485780475?pwd=TjNrWGpuaE5UUUVpSajlLaG0xMVRLUT09>

Meeting ID: 834 8578 0475

Passcode: 200621

Dr. S. Haldar

Coordinator, IQAC

Coordinator, IQAC

Asansol Engineering College

Asansol - 713305



# ASANSOL ENGINEERING COLLEGE

Vivekananda Sarani, Kanyapur, Asansol – 5

## IQAC

### ATTENDANCE SHEET

*For Internal Quality Assurance Cell*

*Venue – Conference Room, AEC on 21.06.2021 at 12 p.m. onwards*

SN	Name	Designation	Role	Signature*
1	Prof. (Dr.) Partha Pratim Bhattacharya	Principal	Chairperson	Present
2	Dr. Debashis Sarkar	HoD, ME	Member (Teacher representative)	Present
3	Dr. Debasis Chakraborty	HoD, CSE	Member (Teacher representative)	Present
4	Dr. Rudra Pratap Singh	Asso. Prof., EE	Member (Teacher representative)	Present
5	Mr. Sambit Sundar Mondal	Asst. Prof, ECE	Member (Teacher representative)	Present
6	Mr. Amit Kumar Rai	Asst. Prof., ECE	Member (Teacher representative)	Present
7	Mr. Robin Kumar Agarwal	Asst. Prof. BS & HU	Member (Teacher representative)	Present
8	Mr. Taranjit Singh	MD	Member (Management)	Present
9	Dr. Gourisankar Panda	Registrar	Member (Administration)	Present
10	Mrs. Debika Chatterjee	TPO	Member (Administration)	Present
11	Mr. Tarunava Ghosh	Accountant	Member (Administration)	Present
12	Dr. Sudip Banerjee	Doctor, HLG Hospital	Member (Society)	Present
13	Mr. Ronit Banerjee		Member (Student)	Present
14	Mr. Kunal Mukherjee	Manager, Gainwell	Member (Alumni)	Present
15	Mr. Partha Sarkar	East. Region AIP Head, TCS	Member (Employer)	Present
16	Mr. Saiket Chatterjee		Member (Parent)	Present
17	Dr. S. Halder	HOD, BS & HU	Coordinator	Present

**\*The meeting was held online through Zoom Link hence the IQAC Coordinator certified the attendance of the committee members.**

*S. Halder*  
21/6/21

**Coordinator, IQAC**  
**Asansol Engineering College**



# ASANSOL ENGINEERING COLLEGE

AICTE Approved; MAKAUT Affiliated; UGC (2f) Recognised  
Kanyapur, Vivekananda Sarani, Asansol  
Pashchim Bardhaman, WB, PIN - 713 305

Ref. No.: AEC/IQAC/June – 21/2

## Minutes

### **IQAC**

*Date: 21<sup>st</sup> June 2021 (12 PM onwards)*

*Venue: Zoom Meet*

*Notice of Meeting: Circulated the link of the meeting among members through mail on 2<sup>nd</sup> June 2021 by IQAC Coordinator*

### **Members Present**

Prof. (Dr.) P. P. Bhattacharya	Principal, AEC	Chairperson
Dr. D. Sarkar	HoD, ME	Member (Teacher representative)
Dr. D. Chakraborty	HoD, CSE	Member (Teacher representative)
Dr. R. P. Singh	Asso. Prof. EE	Member (Teacher representative)
Mr. S. S. Mondal	Asst. Prof. ECE	Member (Teacher representative)
Mr. A. K. Rai	Asst. Prof., ECE	Member (Teacher representative)
Mr. R. K. Agarwal	Asst. Prof., BS&HU	Member (Teacher representative)
Mr. T. Singh	MD	Member (Management)
Dr. G. S. Panda	Registrar	Member (Administration)
Mrs. D. Chatterjee	TPO	Member (Administration)
Mr. T. Ghosh	Accountant	Member (Administration)
Dr. S. Banerjee	MD, HLG Hospital	Member (Society)
Mr. R. Banerjee		Member (Student)
Mr. K. Mukherjee	Manager, Gainwell	Member (Alumni)
Mr. P. Sarkar	E. Region AIP Head, TCS	Member (Stake Holder)
Mr. S. Chatterjee		Member (Parent)
Dr. S. Haldar	HOD (BS & HU)	Co-ordinator

### **Agenda 1) Introductory and Opening of the meeting:**

Resolution 1.a) The Chairperson called the meeting in order.

1.b) The Chairperson appraised the presence of all the members of the house.

**Agenda 2) To approve the proceedings of the last meeting:**

Resolution 2) IQAC considered the proceedings of the last meeting of the IQAC held on 1<sup>st</sup> March 2021 through Zoom Link, copy of the proceedings had been circulated to all members (*Annexure 1*). IQAC confirms the minutes.

**Agenda 3) To discuss on the various action taken reports:**

Resolution 3) Action taken report on the suggestion made in the earlier meeting held on 01.03.2021 was presented and committee approved the report.

Item No	Agenda	Resolution	Action Taken
1	To review the requirements of facilities	To conduct a Mass Vaccination Drive (for Covid 19) for the students, alumni, faculty and staff members and locals	A Team was created in this regard.

**Agenda 4) To discuss about the progress of Mass Vaccination Drive for Covid 19:**

Resolution 4) Different possibilities were reported by the team for the drive. IQAC suggested to go with Belle Vue Clinic, Kolkata for the drive. An ATR were asked to submit in this regard.

**Agenda 5) To discuss the curricular planning and implementation:**

Resolution 5)

**i) Launching of CSE (Internet of Things & Cyber Security including Blockchain Technology) program:** As per the increasing trend towards contemporary courses like Artificial Intelligence, Machine Learning etc, it is quite desirable to add the such program like CSE (IoTCSBT) with 60 seat capacity in the institution. Hence the proposal for the same is being forwarded to BoG for due consideration and necessary action.

**ii) Re-alignment of Intakes in Programs:** As per the ongoing demand of CSBS and AIML, the intake may be increase to 60 in each from 30 while the intake in EE could reduce from 120 to 60.

**Agenda 6) To analyse the feedback for facilities:**

Resolution 6) The committee reviewed the feedback on facilities (*Annexure 2*). IQAC shown its satisfaction on it. IQAC has asked the respective committee to take care the issues identified related to the facilities and accordingly take necessary actions. ATR is required to submit in the next IQAC meet.

**Agenda 7) To analyse the feedback from different stakeholder for Course Curriculum**

Resolution 7) Feedback analysis reports were submitted. The committee observed the reports and shown its satisfaction. (*Annexure 3*)

List of VAC and MOOCs basket for 2021-22 session were submitted through DAC where IQAC shown its satisfaction. (*Annexure 4*)

**Agenda 8) To analyse the results of odd sem 2020:**

Resolution 8) IQAC shown its satisfaction on the results produced by all the departments. (*Annexure 5*)

**Agenda 9) To discuss about the proposals of Conference/FDP/Seminar/Workshop organised by the departments/institute for the forthcoming academic year:**

Resolution 9) From DAC, different proposals were arrived in this category which is annexed (*Annexure 6*). IQAC approved all the proposals for academic year 2021-22, submitted by the departments. IQAC asked R&D Committee to incorporate the reports of all the approved proposals in their ATR for submission.

**Agenda 10) To analyse the performance of all Statutory and Non-Statutory Committee:**

Resolution 10) Reports submitted by all Statutory and Non-Statutory Committee is annexed (*Annexure 7*). The IQAC appraised the activities done by the respective committee. It was suggested to the all the committees to continue with the execution of different activities in online mode.

**Agenda 11) To analyse the best practice developed by the institute:**

Resolution 11) IQAC observed the year on initiatives for the development of both the best practices. The committee shown its satisfaction. IQAC asked to incorporate more activities in this regard.

**Agenda 12) To discuss about the NIRF and other ranking:**

Resolution 12) IQAC observed that NIRF not obtained. A good rank in MDRA, Times, Career Launcher etc was reported. IQAC shown its satisfaction.

**Agenda 13) To discuss about the NBA Accreditation:**

Resolution 13) The committee has suggested the three departments (CSE, ECE and ME) to be ready for the NBA accreditation process.

A dedicated committee was asked to create in this regard. The committee members will discuss about the entire process and start working for the accreditation process.

SAR is required to submit and ATR related to all the above were asked to submit in the next meeting.

Chairperson gave special thanks regarding activity of the students and overall progress of the college even in the ongoing pandemic situation. As there were no other points for discussion, the meeting was adjourned with vote of thanks.

  
**Chairperson**

