

ASANSOL ENGINEERING COLLEGE

Vivekananda Sarani, Kanyapur, Asansol – 5

IQAC

Ref No: AEC/IQAC/March 22/01

Date: 04/03/2022

NOTICE

All the members of IQAC are cordially invited to the IQAC meeting – at 12 pm on 21/03/2022 in Conference Room, AEC

Agenda:

1. Introductory and Opening of the meeting
2. To consider the proceedings of the last meeting held on 16th December 2021
3. To discuss on the various action taken reports
4. To analyse the results of odd sem 2021
5. To review the requirements of facilities
6. To discuss about the Extra Curricular, Social Services, Extension, and Student Club activities
7. To Review the MoU and activities
8. To discuss the progress of work done for NBA Accreditation process of the three department CSE, ECE and ME
9. To discuss about NAAC Accreditation
10. Any other matter with permission of chairman

G. S. Panda
04.03.22

Dr. G. S. Panda
Coordinator, IQAC

Coordinator, IQAC
Asansol Engineering College
Asansol - 713305



ASANSOL ENGINEERING COLLEGE

Vivekananda Sarani, Kanyapur, Asansol – 5

IQAC

ATTENDANCE SHEET

For Internal Quality Assurance Cell

Venue – Conference Room, AEC on 21.03.2022 at 12 p.m. onwards

SN	Name	Designation	Role	Signature
1	Prof. (Dr.) Partha Pratim Bhattacharya	Principal	Chairperson	
2	Dr. Debashis Sarkar	HoD, ME	Member (Teacher representative)	 21/03/2022
3	Dr. Debasis Chakraborty	HoD, CSE	Member (Teacher representative)	 21/03/22
4	Dr. Rudra Pratap Singh	Asso. Prof., EE	Member (Teacher representative)	 21/03/22
5	Mr. Sambit Sundar Mondal	Asst. Prof., ECE	Member (Teacher representative)	 21.03.22
6	Mr. Amit Kumar Rai	Asst. Prof., ECE	Member (Teacher representative)	 21/3/22
7	Mr. Robin Kumar Agarwal	Asst. Prof. BS & HU	Member (Teacher representative)	 21/03/22
8	Mr. Taranjit Singh	MD	Member (Management)	A
9	Dr. S. Haldar	Registrar	Member (Administration)	 21/3/22
10	Mrs. Debika Chatterjee	TPO	Member (Administration)	 Debika Chatterjee
11	Mr. Tarunava Ghosh	Accountant	Member (Administration)	 Tarunava Ghosh 21/03/2022

12	Dr. Sudip Banerjee	Doctor, HLG Hospital	Member (Society)	A
13	Ms. Rubina Das		Member (Student)	Rubina Das 21/03/22
14	Mr. Kunal Mukherjee	Manager, Gainwell	Member (Alumni)	Kunuljee 21.03.2022
15	Mr. Partha Sarkar	East. Region AIP Head, TCS	Member (Employer)	A
16	Mr. Subhas Chandra Mitra		Member (Parent)	Subho Chandra Mitra 21/03/22
17	Dr. Gourisankar Panda	Professor, BS & HU	Coordinator	Panda 21/03/22



ASANSOL ENGINEERING COLLEGE

AICTE Approved, MAKAUT Affiliated; UGC (2f) Recognised
Kanyapur, Vivekananda Sarani, Asansol
Pashchim Bardhaman, WB, PIN - 713 305

Ref. No.: AEC/IQAC/Mar – 22/2

Minutes

IQAC

Date: 21st March 2022 (12 PM onwards)

Venue: Conference, AEC

Notice of Meeting: Circulated among members on 4th March 2022 by IQAC – Coordinator

Members Present

Prof. (Dr.) P. P. Bhattacharya	Principal, AEC	Chairperson
Dr. D. Sarkar	HoD, ME	Member (Teacher representative)
Dr. D. Chakraborty	HoD, CSE	Member (Teacher representative)
Dr. R. P. Singh	Asso. Prof. EE	Member (Teacher representative)
Mr. S. S. Mondal	Asst. Prof. ECE	Member (Teacher representative)
Mr. A. K. Rai	Asst. Prof., ECE	Member (Teacher representative)
Mr. R. K. Agarwal	Asst. Prof., BS&HU	Member (Teacher representative)
Dr. S. Halder	Registrar	Member (Administration)
Mrs. D. Chatterjee	TPO	Member (Administration)
Mr. T. Ghosh	Accountant	Member (Administration)
Mr. R. Banerjee		Member (Student)
Mr. K. Mukherjee	Manager, Gainwell	Member (Alumni)
Mr. S. Chatterjee		Member (Parent)
Dr. G. S. Panda	Professor (BS & HU)	Co-ordinator

Members Absent

Mr. T. Singh	MD	Member (Management)
Dr. S. Banerjee	MD, HLG Hospital	Member (Society)
Mr. P. Sarkar	E. Region AIP Head, TCS	Member (Stake Holder)

Agenda 1) Introductory and Opening of the meeting:

Resolution 1.a) The Chairperson called the meeting in order.

1.b) The Chairperson appraised the presence of all the members of the house.

Agenda 2) To approve the proceedings of the last meeting of IQAC:

Resolution 2) IQAC considered the proceedings of the last meeting of the IQAC held on 16th Dec 2021 through Zoom Link, copy of the proceedings had been circulated to all members (*Annexure 1*). IQAC confirms the minutes.

Agenda 3) To discuss the action taken reports of the last meeting of IQAC:

Resolution 3: Action taken report on the suggestion made in the earlier meeting held on 16.12.21 was presented and committee approved the report.

Item No.	Agenda	Resolution	Action Taken
1	To discuss the curricular planning and implementation (From IQAC, 21st June 2021)	i) Launching of CSE (Internet of Things & Cyber Security including Blockchain Technology) program: As per the increasing trend towards contemporary courses like Artificial Intelligence, Machine Learning etc, it is quite desirable to add the such program like CSE (IoTCSBT) with 60 seat capacity in the institution. Hence the proposal for the same is being forwarded to BoG for due consideration and necessary action.	BoG held on 18.12.2021 approved the alternation in intakes and resolved the same.
2	To discuss the curricular planning and implementation (From IQAC, 21st June 2021)	ii) Re-alignment of Intakes in Programs: As per the ongoing demand of CSBS and AIML, the intake may be increase to 60 in each from 30 while the intake in EE could reduce from 120 to 60.	BoG held on 18.12.2021 approved the alternation in intakes and resolved the same.
3	To review the R & D activity for the year 2020-21	R&D Committee were asked to take more initiatives so that number of publications, patent and	The committee has submitted the different initiatives taken in this

		faculty enrolment in PhD can be increased. It was suggested to work on Patent filling by the faculty members and hence R&D committee were advised to take more initiative in this regard. An ATR is expected in this regard in the next meeting.	regard. IQAC shown its satisfaction on it.
4	To discuss the progress of work done under NIRF or any other ranking agencies	The committee shown satisfaction on the activities of NIRF team. An ATR showing filled format of NIRF was asked to submit in the next meeting.	Filled form of NIRF were observed with satisfaction.
5	To discuss the progress of work done for NBA Accreditation process of the three department CSE, ECE and ME	IQAC has asked to submit the ATR, related with submission of SAR and also the status of data compilation, in the next meeting.	Final SAR was submitted. All the related files from Criteria 1 to 10 are compiled. IQAC has shown satisfaction over the process.

Agenda 5) To analyse the results of odd sem 2021

Resolution 5) IQAC shown its satisfaction on the results produced by all the departments. (*Annexure 3*)

Agenda 6) To review the requirements of facilities

Resolution 6) Requirements related to facilities are compiled and analysed. (*Annexure 3*). ATR is asked to submit in this regard in the next meeting.

Agenda 7) To discuss about the Extra Curricular, Social Services, Extension, and Student Club activities

Resolution 7) Reports for activities done by the different committee were observed. (*Annexure 4*). The IQAC suggested the different committee members to continue with the execution of different activities in online mode.

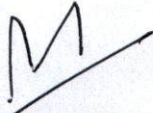
Agenda 8) To Review the MoU and activities

Resolution 8) All the MoU done with different purpose is effectively operational (*Annexure 5*). IQAC suggested to increase the number of MoU with academic institutions also.

Agenda 9) To discuss the progress of work done for NBA Accreditation process of the three department CSE, ECE and ME:

Resolution 9) IQAC has asked to submit the final ATR after the visit of NBA team in the next meeting.

Chairperson gave special thanks regarding activity of the students and overall progress of the college even in the ongoing pandemic situation. As there were no other points for discussion, the meeting was adjourned with vote of thanks.



Chairperson

